

## CARSINGTON PASTURES WINDFARM FUND GRANT SCHEME

### Overview

Carsington and Hopton Parish Council (CHPC) has agreed to administer the Carsington Pastures Windfarm grant scheme on behalf of West Coast Energy (the funder). The funder has set out the eligible purposes for grant funding as follows:

- (i) Conservation, protection and improvement of the built and natural environment
- (ii) Provision of facilities for recreation, entertainment, arts and sports
- (iii) Advancement of education for residents in conservation protection and improvement of the built and natural environment
- (iv) Advancement of education for residents in renewable energy
- (v) Promotion of sustainable development
- (vi) Rural re-generation and improvement of public amenities or sites of historic or archaeological interest
- (vii) Alleviation of fuel poverty

The Parish Council has debated and agreed the minimum additional conditions for applications as follows:

- (i) The project should be either physically within the boundary of the Carsington and Hopton Parish, or, for the direct benefit of Carsington and Hopton parishioners;
- (ii) The decision of the Parish Council is final and there is no right of appeal;

### Applications

Any individual, group, club or other organisation is eligible to make an application. Applicants are to complete the Application Form (Appendix 1) and send this, along with any other relevant information, to the Parish Clerk. We would prefer to receive the completed application form electronically as a pdf by e-mail to the following address:

e-mail: [CarsingtonandHoptonPC@w3z.co.uk](mailto:CarsingtonandHoptonPC@w3z.co.uk)

Alternatively, applications can be posted to: The Clerk, Carsington and Hopton Parish Council, Wash Farm, Carsington, Matlock, Derbyshire, DE4 4DE. Applications, which will be put on the agenda of the next meeting, so long as they are received prior to the publication of the next Parish Council meeting agenda, will be considered at that meeting. Applications received after the agenda has been published will be deferred to the following meeting. The Agenda is usually published 7 days before each meeting.

It is recommended that the applicant, or a nominated representative, attend the Parish Council meeting so as to be able to provide further information regarding the application as may be necessary to enable full consideration of the request.

The Parish Council will consider each application on merit and base its decision on its understanding of the written application and responses provided by the applicant (or representative) at the meeting if they are in attendance.

### Decisions

At the Parish Council meeting, the Parish Council will decide whether to make a grant award. If an award is made, it will confirm:

- (i) The maximum amount of the award;
- (ii) The percentage of the overall cost that will govern the award;

- (iii) The reason for the grant award;

If an application is unsuccessful, the Parish Council will state the reason for deciding not to make a grant award.

The decision of the Parish Council is final and there is no appeal process for unsuccessful applications. The Parish Council will, of course, consider any new applications that address the reasons for a grant award not being made.

### **General Conditions of the Award**

- (i) The grant recipient will enter into a written Grant Agreement with the Parish Council (Appendix 2);
- (ii) The grant recipient must countersign and return the Grant Agreement within one month of the Offer from the Parish Council;
- (iii) Grants can only be used for the purposes given;
- (iv) The grant recipient is responsible for managing and overseeing the effective and efficient implementation of the project and for providing detailed evidence of achievements;
- (v) The grant recipient is responsible for complying with the conditions of the grant agreement;
- (vi) The grant recipient is responsible for demonstrating financial propriety;
- (vii) The grant recipient is responsible for providing documentary evidence regarding the overall project costs and the specific costs being claimed from the grant;
- (viii) No assets purchased using the grant can be sold within 3 years of completion of the project without permission from the Parish Council (see 'Disposal of Assets Purchased with a Grant Award');
- (ix) The grant recipient is responsible for ensuring that all statutory consents are obtained and relevant insurances are in place;
- (x) The grant award excludes provision for VAT unless it cannot be recharged or recovered by the grant recipient;
- (xi) Grant monies are to be claimed within 6 months of the offer from the Parish Council.
- (xii) The Parish Council will consider requests for interim payments upon request from the grant recipient.

The Parish Council may modify the general conditions, or add further specific conditions to any award as it deems appropriate.

### **Disposal of Assets Purchased with a Grant Award**

The grant recipient or grant benefactor is responsible for any assets purchased with grant monies. Should it be necessary to dispose of assets purchased with grant money prematurely (within 3 years of project completion unless otherwise stated), then the person responsible for those assets is to seek the permission of the Parish Council to allow disposal of those assets. The Parish Council reserves the right to reclaim any relevant proportion of grant monies released by the disposal of assets.

### **Grant Agreement**

The Parish Council will make a formal offer to the applicant of a Grant Agreement (usually within two weeks) of the Parish Council Meeting. The Grant Agreement will confirm the conditions of the offer.

**Appendix 1 – Carsington Pastures Wind Farm Fund Application Form**

Name of Applicant.....**St Margaret’s Church, Carsington - Parochial Parish Council**

Project Title ..... **‘The Parish Project’**

Contact Details.....**Rebecca Cole-Morgan, Secretary to St Margaret’s Church PCC, Dove Cottage, Carsington, Matlock, DE4 4DE - Tel: 01629 540827**

Purpose of the project (tick all that apply):

- Conservation, protection and improvement of the built and natural environment
- Provision of facilities for recreation, entertainment, arts and sports
- Advancement of education for residents in conservation protection and improvement of the built and natural environment
- Advancement of education for residents in renewable energy
- Promotion of sustainable development
- Rural re-generation and improvement of public amenities or sites of historic or archaeological interest
- Alleviation of fuel poverty

Is the project (tick all that apply):

- Within the physical boundary of Carsington and Hopton Parish;
- For the direct benefit of the Parishioners of Carsington and Hopton.

Brief Description of Project

**To purchase appropriate alternative seating for the church thereby extending the use of the church building/space in order to provide an active and functioning centre for community interests and various activities.**

How will the success of the project be measured?

**Through increased usage of the building outside of worship, through more bookings of the space and increased usage by the community as a community space.**

Project Costs:	Cost of materials, labour and services	£ .....	(net of VAT)
	VAT	£ .....	
	Total Project Cost	£ <b>15,000</b>	(inc VAT)

Is the applicant able to recharge or recover VAT? **no** (delete)

Grant Request (include VAT only if the answer above is no) **£ 2,000**

Applicant’s Name: (BLOCK CAPITALS)	<b>ST MARGARET’S PAROCHIAL CHURCH COUNCIL</b>	Applicant’s Signature:	<i>R J Cole-Morgan</i>
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## Appendix 2 – Carsington Pastures Wind Farm Fund Grant Agreement

This Agreement is between Carsington and Hopton Parish Council and [insert name of recipient] (the grant recipient) on the [insert date]

**Project Title:** [Insert title]

**Brief Description of the project:**

[Insert Details]

### Approved Grant

The Parish Council has made a grant award of up to £ [insert amount] to the grant recipient for the purposes set out in the details of the project application. The award is also limited to a maximum of [insert percentage] % of the total cost of the project.

The grant was awarded at the Parish Council meeting that took place on [insert date] and was recorded in minute number [insert minute number]

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		CRAIG SOUTHWAY	
Recipient's Name (BLOCK CAPITALS)	Recipient's Signature	Chairman's Name (BLOCK CAPITALS)	Chairman's Signature