

**Minutes of the Meeting of Carsington and Hopton Parish Council held on 9th May 2019 at the spAce, St Margaret's Church, Carsington.**

Present: Cllrs Sarah Peel, Lou Corbett, and Ruth Miles.

Clerk to the Council, Kate Murray

1/19. Election of Chairman for Council Year 2019/2020.

Cllr Sarah Peel was proposed as Chair by Cllr Lou Corbett and seconded by Cllr Ruth Miles and was duly elected.

2/19. Chairman's Declaration of Acceptance of Office.

Cllr Peel accepted and duly signed the form of Acceptance of Office.

3/19. Election of Vice Chairman for Council Year 2019/2020.

No Vice Chair was elected.

5/18. Completion by Councillors of Acceptance of Office forms was undertaken.

6/19. Members reviewed their declaration of interest forms and signed them. These would be submitted to Derbyshire Dales District Council and then placed on the Parish Council web site.

There were no declarations of interest for this meeting.

7/19. There were apologies from Cllr Irene Ratcliffe and Cllr Lewis Rose.

8/19. There was no need to vary the order of business.

9/19. Public speaking.

The meeting received a document from Peter Skipper.

10/19. The minutes of the meeting of 6th March 2019 were APPROVED as a true record and signed by the Chairman.

11/19. There was no need to close the meeting because of the confidential nature of the business.

12/18. There were no comments from the County or Borough elected council members. It was REPPORTED that the Community Police Officer had expressed a preference for attending village gatherings rather than Parish Council meetings as it was an opportunity to engage with more residents. It was AGREED to invite the police commissioner to a meeting to engage with residents.

13/19. It was AGREED to formally appoint the new internal auditor, G. Turner Accountancy Services, which had been previously AGREED by email.

14/19. Annual Return.

- (i) It was NOTED that electors' rights run from 3rd June to 12<sup>th</sup> July.

- (ii) The internal auditors report on the accounts to 31.3.19 was CONSIDERED and it was AGREED to implement the suggestions made.
- (iii) The accounts for year ended 31<sup>st</sup> March 2019 were CONSIDERED and APPROVED.
- (iv) The meeting AGREED the annual governance return, which the Chair then SIGNED.

#### 15/19. Annual Review of Documents.

The revised Standing Orders, Financial Regulations, Asset Register, Risk Assessment, Publication Scheme, Complaints Procedure, Privacy Policy, Grievance and Disciplinary Policy and Code of Conduct, previously circulated, were CONSIDERED and were APPROVED. All documents to be put on web site and replace existing documents. It was AGREED that an Equality and Diversity Policy would come to the next meeting.

#### 16/19. Appointment of Contractors.

Since the discussion at the meeting on 6<sup>th</sup> March 2019 on the outcome of the tendering process a further quote for the village green work had been received and was ACCEPTED as the best price available. There was a discussion about the verges work and it was AGREED to make further enquiries and meanwhile IMPLEMENT interim arrangements.

17/19. The insurance renewal was discussed and the Clerk TASKED with finding the most cost-effective insurance.

#### 18/19. Wind Farm Grants.

##### A. Applications.

There were no new applications.

##### B. Progress on approvals.

After extensive research a contractor had been appointed for App 8, the soft landing around the village green slide. App 17 progress is reported in 19/19.

##### C. Annual review for Carsington Pastures.

The draft paper, 18/19C, was APPROVED for release to Carsington Pastures Wind Farm. It was AGREED that a letter be sent to Longcliffe.

#### 19/19. Defibrillator for Hopton.

It was REPORTED that there had been an offer of a location for the defibrillator and Cathy Oldfield had kindly agreed to see the project through.

#### 20/19. Village Map.

Craig Southway had kindly agreed to finish this project. Distribution of the maps would be considered at the next meeting.

#### 21/19. Telephone Box.

Residents had commented on the poor condition of the telephone box. The Clerk reported that there had been a request to BT to repair and maintain the box. It was AGREED to chase up progress on this.

22/19. Correspondence received by the Clerk.

- A. PLANNING. The meeting NOTED the latest planning applications reported.
- B. Correspondence received was NOTED. It was AGREED that the new pads for the Defibrillator were needed and should be ordered. The road sign up The Town was DISCUSSED and it was AGREED to look into the problem raised by a resident.
- C. The accounts, which had been signed off by the internal auditor, were NOTED. Payments listed were AUTHORISED. And it was AGREED that the suggestion by the internal auditor that the listed payments should be signed by the Chairman, in the meeting, would be adopted, so paper 22/19 was duly signed.

23/19. Village Matters

- A. Weekly Inspection of Green.  
Cllr Barratt REPORTED that a substitute would be needed for the village green work whilst the contractor convalesced. It was AGREED that the Clerk should approach someone.
- B. Planting in the village.  
It was AGREED that a budget of £60 be set aside for planting the troughs in Carsington and the Hopton Triangle.
- C. Maintenance of the Carsington defibrillator was AGREED.

24/19. Future agenda items to include co-option of two new members for Carsington, advertising and recruitment of a new Clerk.

The date of the next meeting is the 2nd July 2019 at 7 pm in the spAce, St Margaret's Carsington.

Kate Murray

Clerk to the Council

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